



Turn off your cell phone or pager when you enter the building.



Check in with the court clerk or bailiff.



Have your case number and court documents ready.



## The Courthouse



Respond to all questions with words. Do not just shake your head “yes” or “no.” Be respectful to the court staff.



Stand up when the judge enters or leaves the room. Always call the judge “your honor.”



Do not eat, drink, or chew tobacco or gum in the courtroom.

Try to control your emotions while you are in court, especially anger.



Always face the judge in the courtroom. Only speak when you are told it is your turn. Do not interrupt the judge or anyone when they are speaking. You will be given a chance to speak.



# Representing Yourself in Court: Instructions for Appearing in Court Be Respectful



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## Be on Time



Wear clothes you would wear to a special occasion.  
Do not wear clothes that are too revealing.



Representing Yourself in Court:  
Instructions for Appearing in Court  
Dress in Neat and Appropriate Clothing



Do not bring weapons of any kind to court.



All purses and bags will be inspected by court security officers before you enter the court.



Do not bring anything you do not want the security officers to see.



You may have to wait a while before your case is called. Be patient.



Representing Yourself in Court:  
Instructions for Appearing in Court  
Other Things to Keep in Mind